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		ROUTING AND	RECOR	D SHEET					
SUBJECT: (Optional) Agency Information Security Program Data									
FROM			EXTENSION	NO. 0IS 618 85 STAT					
	Director of Information Services 1205 Ames Building			28 OCT 1985					
	designation, room number, and	DATE	OFFICER'S	COMMENTS (Number each comment to show from whom					
		RECEIVED PORWARDED	INITIALS	to whom. Draw a line baross column after each comment.)					
7D1	DDA 8 Hqs	2 9 OCT 1985	Box	Attached is the Agency response to the first of					
2.			/	two action items required in ISOO's 30 August 1985 letter.					
3. A/ADD	A	30 0 CT	W	OIS is working with OGC on the second item, Standard Form 189, and will have an					
4.				Agency response ready within the next two-to-three weeks. ISOO has been informed					
5.				of the expected completion date.					
6. DDA		31. 251	1	For Signature.					
7.			•	DD/A REGISTRY FILE: 70-8					
8. Dh	A/Qeg		14	FILE: 70-8					
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TRANSMITT	AL SLIP	DATE		
TO: DDA	Sub	jeet		
ROOM NO.	BUILDING (<i></i>		
REMARKS:				
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85-3057/1

Central Intelligence Agency



OIS 85-618

Mr. Steven Garfinkel
Director, Information Security
Oversight Office (2)
General Services Administration
18th & F Streets, N.W.
Washington, D.C. 20405

Dear Mr. Garfinkel:

Enclosed is our Agency Information Security Program Data (SF 311) report covering the period 1 October 1984 through 30 September 1985. As was done last year, the statistics on classification decisions in sections 7A-C of the report were obtained from an actual count over a seven-day period (14-20 September 1985) and projected to cover the reporting period.

The number of original classification authorities in Section 5 is provided only for inclusion in reporting government-wide totals. This number should not be attributed to CIA, in accordance with the DCI's responsibilities under the CIA Act of 1949 to withhold publication of numbers of Agency personnel.

Sincerely,

/s/ Harry E. Fitzwater

Harry E. Fitzwater
Deputy Director
for
Administration

Enclosure



DDA/OIS/IRMD/IMB/ dcw (16 October 1985) OIS 0618 85 STAT

Distribution:
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DDA/OIS/IRMD/IMB/ dcw (16 October 1985) OIS 0618 85 STAT

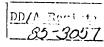
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1 - IRMD Chrono wo/enc
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General Inform Services Oversi Administration Office

Information Security Oversight

Washington, DC 20405



August 30, 1985



LOGGED • 9 _{SEP 1985}

Mr. Harry E. Fitzwater
Deputy Director for Administration
Central Intelligence Agency
Washington, DC 20505

Dear Mr. Fitzwater:

As the fiscal year approaches its end, the Information Security Oversight Office (ISOO) calls your attention to two action items. First, the completed Standard Form 311, "Agency Information Security Program Data," for FY 1985 is due at ISOO no later than October 31, 1985. Second, despite misleading media accounts, the Standard Form 189, "Classified Information Nondisclosure Agreement," remains perfectly valid, and must be signed by all Government and contractor personnel as a condition of access to classified information. In its Report to the President for FY 1985, ISOO will include a status report on individual agency implementation of the SF 189. We enclose a copy of each form for your reference.

Sincerely,

STEVEN GARFINKEL

Director

Enclosures

REFEREN(

DDA